



JOB DESCRIPTION (updated June 20, 2021)

Digital Storytelling Intern

ABOUT THE POSITION:

The Digital Storytelling intern will work with Pastor and primary Digital Storyteller, Rev. Bruce Reyes-Chow, in refining and executing a congregational digital ministry strategy. Duties will include curating and creating content, regular posting to social media platforms, video editing, responding to social inquiries, and developing one agreed upon independent project. Supervision and reflection will be done with a focus on the use of digital media in congregational life.

ABOUT FPC PALO ALTO:

We are a Christian church affiliated with the Presbyterian Church USA. We are a justice-seeking, LGBTQIA+ affirming, intellectually curious congregation that cares deeply about one another, the Palo Alto community, and the world. More can be found at www.fprespa.org or @FPCPaloAlto on most socials.

THE DETAILS:

This position is a remote or local position that requires 15/hours per week including Sundays. This position is compensated at \$20 per hour, July 15 - June 30, 2022. A smart phone and computer are required, but we will provide \$50 per month to cover phone, internet, and computer use. You will be supervised by Rev. Bruce Reyes-Chow, Pastor, Head of Staff, and primary Digital Storyteller.

HOW YOU WILL SPEND YOUR TIME WITH US:

- Curating and creating content (video, images, copy) for @FPCPaloAlto social platforms.
- Scheduling and posting daily content to various social platforms.
- Engaging with visitors and participants through various social platforms.
- Supporting live sharing during Sunday services.
- Developing one independent social media project.
- Meeting regularly with Staff colleagues and The Communications Ministry Team.
- Meeting for at least one hour a week in a supervisory and coaching capacity with Bruce to reflect on the role and use of social media in congregational life.

COMMITMENTS AND QUALIFICATIONS:

- You are interested in how social media is best used in the context of congregational ministry.
- You are committed to LGBTQIA+ affirmation, antiracism, gender equity, and general inclusion.
- You collaborate well with staff colleagues, congregational volunteers, and community partners.
- You are able to manage regularly occurring tasks and deadlines.
- You have theological grounding through congregational participation or formal education.
- You run with projects and take initiative, but are also willing to seek help when needed.
- You have experience using most, if not all of the following: Google apps, Canva, Slack, Twitter, Instagram/IGTV, Facebook, and Youtube; Twitch, TikTok, SnapChat, or other platforms helpful.

HOW TO APPLY (DEADLINE JULY 2, 2021):

Please send a cover letter, resume, example of social media work, and 3-4 sentence initial impression of @FPCPaloAlto's social presence to: Director of Operations, Dr. Chyrise King, jobs@fprespa.org.